

**City of Stayton  
City Council Meeting Action Minutes  
February 20, 2018**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 7:57 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Manager
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Christopher Molin	Lance Ludwick, Public Works Director
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police (excused)
	Michael Meeks, Police Sergeant
	Wallace Lien, Special Land Use Counsel

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b> a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	<p>None.</p> <p>Councilor Kronquist shared several ex parte contacts including Sunshine Coffee and Pacific Power.</p> <p>Councilor Quigley declared ex parte contact via emails received from Alan Meyer and Pacific Power's attorney.</p> <p>Councilor Glidewell stated it was her understanding she did not need to declare ex parte contact if everyone on the Council received the emails.</p> <p>Councilor Usselman stated he saw the emails from Pacific Power, but did not read them.</p> <p>Councilor Molin stated he read the first couple of lines of the emails and stopped.</p>
<b>Presentations / Comments from the Public</b>	None.
<b>Consent Agenda</b> a. February 5, 2018 City Council Minutes	<p>Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve the Consent Agenda as presented.</p> <p><u>Discussion:</u> Councilor Quigley requested a point of</p>

	<p>clarification regarding listing the times the Pacific Power hearing was opened and closed. Mr. Lien explained the hearing was not a formal land use hearing and the minutes are acceptable as they are.</p> <p><b>Motion passed 5:0.</b></p>
<b>Public Hearing</b>	None.
<b>Unfinished Business</b> <b>PacifiCorp Franchise Hearing</b> a. Staff Report – Wallace Lien b. Council Deliberation  c. Council Decision	<p>Mr. Lien acknowledged the communications received by the City Council over the prior weekend from representatives of Pacific Power and asked if the Council would like to reconsider the decision made at the hearing on February 5. He explained the Council can move forward and approve the Order as written or open the record and reconsider. If the desire is to reopen the record, a motion must be made by someone who voted in favor at the prior meeting.</p> <p>Motion from Councilor Glidewell to reopen the record of the PacifiCorp Franchise Hearing. <b>Motion died due to lack of a second.</b></p> <p>Mr. Lien explained if the Council is choosing not to reopen the record, their next step would be to choose one of the two Orders provided in the Council packet. The first Order includes a fine, the second omits the fine.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve the second Council Order which omits the daily fine.</p> <p><u>Discussion:</u> Councilor Glidewell stated she feels she doesn't have enough information to make a decision. Mr. Lien provided a brief recap of the decision made by Council at the February 5<sup>th</sup> meeting. Councilor Glidewell asked if the City intended to negotiate and Mr. Lien confirmed the City is willing to meet with Pacific Power when they are ready.</p> <p><b>Motion passed 4:0 (Glidewell abstained).</b></p>
<b>New Business</b> <b>Transportation System Plan Update</b> a. Staff Report – Lance Ludwick	<p>Mr. Ludwick reviewed his staff report.</p> <p>Council discussion of Marion County roads within</p>



	<p>Stayton and if they will pay for any portion of the Plan. Mr. Ludwick was unsure what percentage of the City's roads were County maintained, but indicated he would look into this. Marion County will not be paying for any portion of the Plan but they will provide advisory review.</p>
<p><b>Staff / Commission Reports</b></p> <p><b>Finance Department Report – Cindy Chauran &amp; Elizabeth Baldwin</b></p> <p>a. January 2018 Monthly Finance Department Report</p> <p><b>Police Chief's Report – Chief Rich Sebens</b></p> <p>a. January 2018 Statistical Report</p> <p><b>Public Works Director's Report – Lance Ludwick</b></p> <p>a. January 2018 Operating Report</p> <p><b>Planning &amp; Development Director's Report – Dan Fleishman</b></p> <p>a. January 2018 Activities Report</p> <p><b>Library Director's Report – Janna Moser</b></p> <p>a. January 2018 Activities</p>	<p>No discussion.</p> <p>Brief review of the statistics and Sgt. Meeks shared the Police Department patrols will have an upcoming focus on speed.</p> <p>Mr. Ludwick provided a reminder of the upcoming Mill Creek Park Master Plan community meeting being held on February 22 at the Community Center from 6:00 p.m. to 8:00 p.m.</p> <p>Brief discussion of the Rail Report and the upcoming Community Garden Public Hearing being held at the Planning Commission meeting.</p> <p>Ms. Moser provided a recap of the recent Art Show and events coming up to celebrate Dr. Seuss's birthday.</p>
<p><b>Presentations / Comments from the Public</b></p> <p>a. Kim McGair, PacifiCorp Legal Counsel</p>	<p>Ms. McGair explained a Title Report was sent to Council as had been mentioned at the prior meeting. She feels Mr. Lien was inaccurate and not all facts were presented to the City Council. She stated Pacific Power is looking at funding mechanisms and estimates, and will continue to work with City staff to find a resolution.</p> <p>She stated Pacific Power has not been provided with or seen any plans for this project. Mr. Ludwick stated a set of plans were sent to Pacific Power in June 2017.</p>
<b>Business from the City Manager</b>	None.
<b>Business from the Mayor</b>	None.
<b>Business from the Council</b>	Council discussion of the Community Garden and the upcoming Public Hearing being held at the Planning Commission meeting.
<p><b>Future Agenda Items – Monday, March 5, 2018</b></p> <p>a. Annual OLCC License Renewals</p>	

APPROVED BY THE STAYTON CITY COUNCIL THIS 5<sup>TH</sup> DAY OF MARCH 2018, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 3/19/18

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 3/19/18

Attest: [Signature]  
Keith D. Campbell, City Manager

Date: 3/19/18

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder